



Assessments

LGMA members are assessed according to the volume of product handled. The first handler of product is responsible for paying the assessment. The first handler is:

The signatory handler whose name appears on the legal panel on packs as they move into commerce, or, if the product is not packed under a signatory trade name, the signatory with the legal responsibility for the product as it moves into commerce.

Assessments are due on all of the following leafy green products produced in California (regardless of where you ship them from or where they are processed):

arugula, baby leafy lettuce, butter lettuce, cabbage, chard, endive, escarole, green leafy lettuce, iceberg lettuce, kale, red leaf lettuce, romaine lettuce, spinach, and spring mix.

Going Digital

This year, assessment reminders are going digital! Instead of receiving the current month's form in the mail, you will receive it in an email. You should fill in and print out the form, and mail it in with your payment as usual. Assessments should be addressed to:

*California Leafy Greens Marketing Agreement
1521 "I" Street
Sacramento, CA 95814*

For the months of April and May we will send both digital and mail reminders. If you do not receive an email reminder for either month, we do not have you in our system. Make sure to fill out the email line at the bottom of the paper reminder to ensure that we have your email address. We will transition to solely digital reminders in June.

Zero Harvesting Months

For months in which you do not harvest, please send in an assessment form with "No Harvesting" written on it for our records. You can mail this, fax it to (916) 446-1063, or email it to info@lgma.ca.gov.

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The assessment rate for the 2015-2016 fiscal year has been maintained at \$0.0115 per 24 count carton equivalent.



Assessments (cont.)

NEW Late Assessment Fee Procedure

This year we are implementing a new late fee procedure:

After receiving the assessment reminder and form by email, fill it out and mail it with your payment to the LGMA. Assessments are due and must be postmarked no later than the last day of the month following the month in which the leafy green products were received. If the payment is received on time, you are done for that month.

Pursuant to Section 58930 of the California Marketing Act of 1937, if an assessment payment is late, upon receipt we will calculate and bill you for 10% of the amount, and an additional 0.1667% per day that the payment is late. We will mail you two copies of this invoice—one for you to return to us with payment, and one for your records.

You can pay the late fee one of two ways:

1) Include the payment and the invoice in the next month's assessment payment. Make sure to fill in the line on the assessment form with the month and amount of the late fee. **Please do not include the late fee with an assessment payment until after you receive the invoice from us.**

2) Mail in the payment and the invoice on their own.

Financial Audits

All LGMA members undergo an annual financial audit by the Market Enforcement Branch of CDFA. These audits are designed to ensure that members are not under- or over-paying assessments to the LGMA. They can take place anytime within the three years of the year of obligation.

If you have any questions about the new late assessment procedure, contact Amarachi Okemiri for assistance:
916-441-1240
amarachi@lgma.ca.gov